

Controller

Department: Finance

Reports To: Director of Finance

Company description: Wavestream sets the standard in the design and manufacture of next generation high power solid state amplifiers. The Company is involved in R&D, marketing, sales and manufacturing activities and is located in San Dimas, CA.

Wavestream is a fully owned subsidiary of Gilat Satellite Networks, an SEC traded company (“GILT”)

Essential Functions of the Role:

- Manage corporate accounting, day-to-day operations and month-end closing process.
- Manage, coach and mentor members of the Finance Team.
- Prepare a full reporting package in compliance with U.S GAAP to headquarter.
- Prepare financial statements in compliance with U.S. GAAP and applicable federal, state and local regulatory laws and rules for financial and tax reporting.
- Work with the subsidiaries administrator to ensure accurate financial reporting.
- Work directly with Company’s auditor and manage audit and SOX process.
- Establish and maintain cash controls, including reconciling general ledgers and bank statements monthly.
- Establish and maintain inventory controls.
- Assist Director of Finance in the preparation of annual operating budgets and financial projections on monthly basis.
- Oversee all accounts payable, accounts receivable, purchasing, and payroll activities.
- Oversee accounting systems’ implementation for the company.
- Finance business partner for R&D and Manufacturing departments.

Qualifications and characteristics needed to perform this job

- Bachelor’s Degree and CPA required. Must have had experience at a big 4 accounting firm in audit
- Previous managerial experience – required
- Big Four "graduated" – required
- Expertise in U.S. GAPP regulations – required
- Experience as accountant/assistant accountant in a public company – an advantage
- Knowledge of the SAP system – an advantage
- Knowledge of SOX – required

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Personal characteristics:

- Strong managerial abilities
- Strong modeling and analytical skills.
- Skills in building and maintaining internal and external partnerships.
- Great attention to detail and accuracy.
- Ability to multi-task and meet critical time deadlines and work under time and work pressure.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations made by to enable individuals with disabilities to perform the essential functions.

Duties and responsibilities can be changed at any time at management discretion.